



## PSP SCHEDULE 'B'

**SOUTHLANDS** PSP  
CHRISTIAN SCHOOLS | PRIVATE SATELLITE PROGRAM

### REGISTRATION PROCEDURES:

1. Registration form (returning student application) must be completed in full and returned to the school office. Registration is required *each semester* along with the appropriate fees.
2. Complete the forms and bring them to the school office, along with the appropriate registration and course fee.
3. Allow a *minimum* of a two-day period for processing. Once the school receives the appropriate registration form and fees, an appointment will be made for the student to meet with an administrator. After the interview, the student will receive his/her schedule, a list of books to purchase and given a start date.

### SCHEDULE 'B' FEES: All fees are per semester per student

**Registration:** \$60 *Registration fee (due with registration form)*

**Tuition:** \$700 *per course per semester per student*

Tuition may be paid monthly based on the following payment schedule:  
(Add \$35 per course per semester if paid monthly)

- 1<sup>st</sup> Semester courses: Four (4) monthly payments in the amount of \$184.00 September – December.
- 2<sup>nd</sup> Semester courses: Four (4) monthly payments in the amount of \$184.00 January – April.

Tuition is due on the first of each month. A \$35 late fee will apply if paid after the 10<sup>th</sup>

- ***PSP Students may buy-in to no more than four (4) classes on campus in any given semester. If they are registering for more than four (4), they are considered a full-time student and must register as an on-campus student (this includes electives).***
- ***In addition to registration and tuition fees students will need to purchase textbooks.***

### ON-CAMPUS POLICIES AND GUIDELINES:

*All Schedule 'B' students . . .*

- Are to follow all SCS guidelines and policies while on campus.
- Must complete the following forms: *Discipline Policy, Honor Code, Internet Acceptable Use Policy, and the Driving Policy (if applicable).*
- Must complete the entire course, including the Semester Final in order to receive credit and a grade for the course.
- Will receive their grade from the teacher of record for the course.
- Will have a two (2) week window in which they may drop the course without receiving a grade.
- That are absent more than fifteen (15) times will not receive credit for the course.
- Are not allowed on campus outside of their scheduled course time. Students will need to be picked up and dropped off within 15 minutes of start and end times.



## PSP SCHEDULE 'B' APPLICATION

# SOUTHLANDS *PSP*

CHRISTIAN SCHOOLS | PRIVATE SATELLITE PROGRAM

*(Please Print)*

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Age: \_\_\_\_\_

*List the course(s) you wish to take and check which semester(s) you wish to attend*

<i>Course Name</i>	<i>First Semester</i>	<i>Second Semester</i>
1.	<input type="checkbox"/>	<input type="checkbox"/>
2.	<input type="checkbox"/>	<input type="checkbox"/>
3.	<input type="checkbox"/>	<input type="checkbox"/>
4.	<input type="checkbox"/>	<input type="checkbox"/>

- Check One:     I am paying the total amount due
- I wish to pay monthly: 1<sup>st</sup> Semester (September - December)
- I wish to pay monthly: 2<sup>nd</sup> Semester (January - April)

I have included tuition that is due at the time of registration. I understand that if I pay on a monthly basis, tuition is due on the first of each month and a late fee will be charged if I pay after the 10<sup>th</sup> of the month. I also understand there is an additional \$35 added to the tuition fee per course per semester if paid monthly.

My signature below indicates that I have read and agree to abide by the policies and procedures for Schedule 'B' students.

\_\_\_\_\_

*Parent Signature*

\_\_\_\_\_

*Date*

### OFFICE USE ONLY

Monthly amount due will be \$\_\_\_\_\_.

The first payment is due on \_\_\_\_\_ and the last payment will be due on \_\_\_\_\_.

<i>Registration Amount</i>	<i>Tuition Amount</i>	<i>Sub Total</i>
<b>Total Due</b>		